

Tender reference: WOA/AUIBAR/TADs/OCT/2026

Questions and answers

Scoping and feasibility study for a Continental Emergency Fund for Transboundary Animal Diseases in Africa

WOAH is publishing the following consolidated responses to questions received concerning this call, to ensure that all prospective applicants have access to the same information. The deadline for submitting questions was **22 October 2026 at 18:00 East Africa Time (EAT)**.

To allow applicants additional time to review the attached documents and prepare their proposals, **the submission deadline has been extended to Friday, 6 November 2026 at 18:00 EAT**.

1. Where can applicants find the Terms of Reference and complete application package?

The assignment requirements, objectives, expected deliverables and indicative timetable are set out in **Document A** and the call announcement.

The tender dossier comprises:

- **Document A:** Tender procedure rules, including the assignment requirements.
- **Annex 1 to Document A:** WOA service agreement template.
- **Document B:** Administrative information, including **Annex B1 — Declaration of Integrity**.
- **Annex B2:** Declaration of co-contracting, where applicable.
- **Annex B3:** Declaration of subcontracting, where applicable.
- **Document C:** Financial offer template.

The concept note and AU-IBAR IRLVC Vision 2026–2035 provide background information and should be read alongside the tender dossier.

2. Is there a maximum budget or prescribed daily fee?

As stated under “Financial Estimate” in Document A, **WOAH has decided not to disclose the assignment budget**.

Applicants should therefore submit their most competitive financial offer, proportionate to the proposed methodology, expertise and resources required.

The dossier does not prescribe a daily fee. The reference to EUR 30,000 in the description of the simplified consultation procedure should not be interpreted as a disclosed assignment budget.

The financial offer must be submitted in **euros**, using **Document C**, and show the overall lump sum and a cost breakdown, distinguishing the price excluding VAT, any applicable VAT, the price including VAT, and any other charges or duties.

3. Does the assignment involve 45 working days?

Yes. The deliverable table provides an **indicative total of 45 working days**, allocated as follows:

Deliverable	Indicative working days
Inception report and workplan	5
Scoping and benchmarking report	12
Options and feasibility report	14
Stakeholder validation workshop and presentation	3
Final feasibility study and business case	11
Total	45

These working days are spread over approximately **12 weeks from contract commencement**. Applicants should explain the proposed allocation of effort and responsibilities in their workplan. The commencement date and final timetable will be specified in the contract.

4. Must the consultant include validation workshop costs in the financial offer?



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No, costs for travel, workshop accommodation and related costs will be covered separately.

5. What payment schedule applies? Will each of the five deliverables trigger a payment?

The service agreement template provides for payments linked to validation of specified deliverables and receipt of the corresponding invoices. However, the template does not yet specify the tranche amounts, percentages or deliverables associated with each payment.

Accordingly, applicants should not assume that each of the five deliverables will trigger a separate payment. The payment milestones and amounts will be specified in the final service agreement.

6. Are there prescribed proposal templates, and how should proposals be submitted?

Proposals must be prepared in **English** and submitted by email to **Dr Néo Mapitse** at n.mapitse@woah.org, quoting **WOAH/AUIBAR/TADs/OCT/2026**, by **6 November 2026 at 18:00 EAT**.

Submission through SafeTender is not required for this call.

Applications must contain three separate files or folders:

1. **Administrative offer:** Completed Document B, including the signed Declaration of Integrity in Annex B1, and Annexes B2 and B3 where applicable. Administrative documents should be grouped in a single ZIP folder.
2. **Technical offer:** Methodology, workplan and milestones, team profiles, relevant experience, management arrangements, risks and assumptions. The technical offer must not exceed **10 pages**, excluding relevant annexes, and must contain no financial information. Applicants must state acceptance of the WOAH contract template or identify requested amendments.
3. **Financial offer:** Completed and signed Document C, priced in euros.

There is no separate mandatory technical proposal form; applicants should follow the structure and instructions in Document A.

7. Can individual experts participate in multidisciplinary teams or consortia?

Yes. Individuals, legal entities and consortia may apply. Multidisciplinary teams may combine development economics, public and development finance, emergency financing, insurance, institutional design and veterinary or animal health expertise.

Applicants are responsible for identifying their partners and forming their teams. This call does not establish a separate registration or matching mechanism for individual experts seeking consortium partners.

Consortia must complete Annex B2 and identify their authorised representative. Each co-contractor must provide the required administrative documents. Proposed subcontracting must be declared using Annex B3 and must not exceed **49% of the workload or price**.

Applicants must also observe Document A's restriction on participation in more than one tender, whether individually or as a consortium member.

8. Which procurement dates apply?

The applicable dates are:

- **Publication:** 8 October 2026.
- **Deadline for questions:** 22 October 2026 at 18:00 EAT — now closed.
- **Revised submission deadline:** 6 November 2026 at 18:00 EAT.

These dates supersede inconsistent earlier dates appearing in Document A. Subsequent selection and contracting dates will be adjusted as necessary.

***Except for the clarifications and amendments expressly stated in this notice, the tender requirements remain unchanged.**